

SARBS 2011 NOMINATION FORM

Mechanical Technician Person of the Year

The nomination form for the SARBS 2011 Mechanical Technician Person of the Year is the same as the form used at the state level by the CWEA. This nomination form is found on the following pages.

The criteria for winning the SARBS award is the same as winning the state level (CWEA) award. See the following pages.

Instructions for applying for a SARBS award:

1. Applicants must use the attached form, other formats will not be accepted. Applicants must answer all questions that follow. Submitted materials will not be returned. USE THE ATTACHED FORM.
2. Send completed awards nomination form to

City of Coachella Utilities Department
53-462 Enterprise Way
Coachella, CA 92211
Attention: Berlinda McCadney

E-mails and faxes will not be accepted.
3. Send seven copies of the completed nomination form.
4. The nominator will be notified that the nomination form has been received.
5. All nominations must be received or postmarked by November 4, 2011.
6. Nominees will be contacted regarding interviews by November 15, 2011.
7. SARBS will send the application for the successful nominee (SARBS Award Winner) to the CWEA for consideration in the state level competition.
8. For questions contact Berlinda McCadney at bmccadney@coachella.org

GOOD LUCK!

CWEA NOMINATION FORM

Mechanical Technician Person of the Year

Nominee:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Nominator:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Checklist of Awards Criteria: You must include all of the following to be eligible for the award.

1. CWEA Member?
2. Nominee must not be in a management position.
3. Three copies of the nomination packet.
4. CWEA Mechanical Technology Certification.

Instructions:

9. Applicants must use the attached form. Other formats will not be accepted. Submitted materials will not be Returned.
10. A single nomination for each category of this award may be submitted by each Local Section on behalf of Local Section winner and CWEA Standing Committee (other than E and I).
11. The CWEA Mechanical Technician Awards are coordinated by the CWEA Maintenance Training Committee.
12. The committee will evaluate all nominees for this award.
13. All award nominees will be notified of their status prior to the CWEA Annual Conference.
14. Send State Award Nominations to CWEA Awards program, 7677 Oakport Street, Suite 600, Oakland, CA 94621. Emails will not be accepted.
15. **All State awards must be received by FRIDAY, JANUARY 13, 2012. Postmarks will not be accepted.**
Questions: Call Jeff Cooley, Operations and Maintenance Training Committee Awards Chair, (707) 469-6413 or email: jcooley@cityofvacaville.com

TO BE COMPLETED BY **NOMINATOR**

I. NOMINEE:

A. Name of Nominee: _____

Job title & brief description of duties:

B. Local Section Member: Yes No

Attendance at Section Functions: High, Moderate, Fair, Seldom

How does this person participate and/or assist at Section functions?

C. CWEA Member (required): Yes No Number: _____

List contributions this person has made to CWEA:

D. CWEA Technical Certification:

1. Level Attained: _____

2. Years at Present Level: _____

3. Years in Business: _____

II. MAINTENANCE CONSIDERATIONS:

A. What maintenance specialties does this person contribute to the plant or system? _____

B. List specific instances in which this person has upgraded existing facilities.

C. List corrective maintenance and/or safety programs this person has initiated.

D. List new projects that required detailed work scopes prior to implementation. Include type of drawings and/or other submittal that may apply.

E. List events where this person was willing to assume additional responsibility.

III. PERSONAL EFFORT (Incentive, Motivation):

- A. Describe this person's performance while working under abnormal conditions.

- B. Explain some of the contributions this person makes that make them unique to their department/organization.

- C. Describe how this person is able to correctly analyze predictive maintenance data and plan accordingly.

IV. PUBLIC RELATIONS:

A. List public efforts instituted by this person.

B. Describe this person's ability and willingness to inform the public.

V. TRAINING AND EDUCATION:

A. List personal education (e.g. college, correspondence courses, short schools).

B. List any in-plant training this person has conducted.

C. List the training classes this person conducted outside of the plant.
