

SARBS 2011 NOMINATION FORM

Collection System Person of the Year

The nomination form for the SARBS 2011 Collection System Person of the Year is the same as the form used at the state level by the CWEA. This nomination form is found on the following pages.

The criteria for winning the SARBS award is the same as winning the state level (CWEA) award. See the following pages.

Instructions for applying for a SARBS award:

1. Applicants must use the attached form, other formats will not be accepted. Applicants must answer all questions that follow. Submitted materials will not be returned. USE THE ATTACHED FORM.
2. Send completed awards nomination form to

City of Coachella Utilities Department
53-462 Enterprise Way
Coachella, CA 92211
Attention: Berlinda McCadney

E-mails and faxes will not be accepted.
3. Send seven copies of the completed nomination form.
4. The nominator will be notified that the nomination form has been received.
5. All nominations must be received or postmarked by November 4, 2011.
6. Nominees will be contacted regarding interviews by November 15, 2011.
7. SARBS will send the application for the successful nominee (SARBS Award Winner) to the CWEA for consideration in the state level competition.
8. For questions contact Berlinda McCadney at bmccadney@coachella.org

GOOD LUCK!

CWEA NOMINATION FORM

Collection System Person of the Year Award

Nominator:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Nominee:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Checklist of Awards Criteria: You must include all of the following to be eligible for the award.

1. Nominee must be a CWEA member. Include proof.
2. Nominee must hold a current Collection Systems certification by CWEA.
3. Include four copies of the nomination packet.
4. Nominee has direct operations/maintenance responsibilities in a collection system. Not more than 10% of candidate's time should be spent performing administrative duties; majority of time must be spent in collection systems function.
5. Organizational chart showing the candidate's position within the organizational structure must be attached.
6. Winner should be willing to serve on the Awards Committee the following year.

Instructions:

9. Applicants must use the attached form. Other formats will not be accepted.
 10. Submitted material will not be returned.
 11. A single nomination for the State level of this award may be submitted by each Local Section on behalf of their Local Section winner and CWEA Standing Committee.
 12. The CWEA Collection Systems Awards are coordinated by the CWEA Collection System Committee Awards Evaluation Team. The team is comprised of the Awards Subcommittee Chair, Committee Chair, and equal representation from the Northern and Southern regions.
 13. The team will evaluate all nominees for this award.
 14. All nominees will be notified of their award status prior to the CWEA Annual Conference.
 15. Send State Award Nominations to CWEA Awards Program, 7677 Oakport Street, Suite 600, Oakland, CA 94621. Emails will not be accepted.
 16. **All State awards must be received by FRIDAY JANUARY 13, 2012. Postmarks will not be accepted.**
- Questions: Call Sergio Ramirez, Collections Systems Committee Awards Chair, at (925) 785-4059.

THIS SECTION TO BE COMPLETED BY **NOMINATOR**⁽⁹⁹⁾.

I. Name of Nominee:

Number of Employees: ; Collection System Miles

Number of Pumping Facilities:

Brief Description of Collection System:

II. ACCOMPLISHMENTS:

A. List contributions the candidate has made which have been of benefit to the facility's wastewater collection function.

B. Give specific instances where the candidate has put his/her operational knowledge to use to upgrade the system.

C. Specify events when the candidate has assumed additional responsibility, and comment on how well actions were executed.

D. Describe the candidate's performance while working under abnormal conditions.

J. Why should this candidate be selected as CWEA Collection System Person of the Year?

THIS SECTION TO BE COMPLETED BY **NOMINEE**⁽⁹⁹⁾.

NAME OF NOMINEE:

II. NOMINEE QUALIFICATIONS:

A. Explain why you feel that the job of collection system operator is important.

B. State reasons why you should be selected for Collection Systems Person of the Year.

C. What are your goals and objectives in relation to the wastewater field?

California Water Environment Association Collection System Person of the Year Award

Judging Criteria

Nominee:

Ratings & Points Available

	Satisfactory (1 point)	Good (2 points)	Excellent (3 points)
<u>Judging Criteria</u>			
Education (e.g. safety classes, correspondence classes, workshops, night classes, formal education, degrees earned, conferences)			
Certification (CWEA technical certification)			
Experience			
Significant Accomplishments			
Extracurricular Activities (e.g. Local Section involvement, community service, Collection Systems Committee, Safety Committee)			
Verbal Communication Skills (presentations, writing)			
Application			
Total per rating			
OVERALL TOTAL			