

2009 SARBS NOMINATION FORM

Electrical/Instrumentation Person of the Year

The nomination form for the SARBS 2009 Electrical/Instrumentation Person of the Year is the same as the form used at the state level by the CWEA. This nomination form is found on the following pages.

The criteria for winning the SARBS award is the same as winning the state level (CWEA) award. See the following pages.

Instructions for applying for a SARBS award:

1. Applicants must use the attached form, other formats will not be accepted. Applicants must answer all questions that follow. Submitted materials will not be returned. USE THE ATTACHED FORM EVEN THOUGH THE FORM TITLE STATES 'CWEA 2009 NOMINATION FORM'
2. Send completed awards nomination form to

South Orange County Wastewater Authority
34156 Del Obispo Street
Dana Point, CA 92629
Attention: Brian Peck

E-mails and faxes will not be accepted.
3. Send six copies of the completed nomination form.
4. The nominator will be notified that the nomination form has been received.
5. All nominations must be received or postmarked by November 13, 2009.
6. Nominees will be contacted regarding interviews by November 25, 2009.
7. SARBS will send the application for the successful nominee (SARBS Award Winner) to the CWEA for consideration in the state level competition.
8. For questions contact Brian Peck at bpeck@socwa.com.

GOOD LUCK!

CWEA 2009 NOMINATION FORM

Electrical/Instrumentation Person of the Year Award

Nominee:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Nominator:

Name:

Agency:

Address:

City, Zip Code:

Work Phone:

Fax:

Email Address:

Local Section:

Checklist of Awards Criteria: You must include all of the following to be eligible for the award.

1. CWEA Member?
2. Desirable but not mandatory: a record of service to CWEA and/or one of its Local sections; CWEA Electrical/Instrumentation Certification?
3. Four copies of the nomination packet?
4. Nominee must be or have been employed in the field of electrical/instrumentation technology or its management, where the principal activity is related to wastewater collection and/or treatment.

Instructions:

9. Applicants must use the attached form. Other formats will not be accepted. Submitted materials will not be returned.
10. A single nomination for each category of this award may be submitted by each Local Section on behalf of their Local Section winner and CWEA Standing Committee (other than Maintenance Training).
11. The CWEA Maintenance Training Awards are coordinated by the CWEA Maintenance Training Committee.
12. The committee will evaluate all nominees for this award.
13. All award nominees will be notified of their status prior to the CWEA Annual Conference.
14. Send State Award Nominations to CWEA Awards program, 7677 Oakport Street, Suite 600, Oakland, CA 94621. Emails will not be accepted.
15. **All state awards must be received by FRIDAY, JANUARY 8, 2010. Postmarks will not be accepted.**
8. Questions: Call Jeff Cooley, Operations and Maintenance Training Committee Awards Chair, (707) 469-6413 or email: jcooley@cityofvacaville.com

TO BE COMPLETED BY **NOMINATOR**

I. NOMINEE:

A. Employer:

Brief Description of Plant Flow and Process:

Number of Employees: Design Flow: Actual Flow:

Brief Description of Facility:

II. ELECTRICAL/INSTRUMENTATION CONSIDERATIONS:

A. What electrical/instrumentation specialties does this person contribute to the plant?

B. List specific instances in which this person has used his/her specialty to upgrade existing facilities.

C. List corrective Electrical/Instrumentation and/or safety programs this person has initiated.

D. List new projects that required detailed work scopes prior to implementation. Include types of drawing and/or other submittal that may apply.

E. List events where this person was willing to assume additional responsibility.

IV. PUBLIC RELATIONS:

- A. List public relations efforts instituted by this person and his/her ability and willingness to inform the public.

V. TRAINING AND EDUCATION:

- A. List personal education (e.g. college, correspondence courses, short schools).

- B. List any in-plant training this person has conducted.

- C. List the training classes this person conducted outside of the plant.

VI. CWEA ELECTRICAL/INSTRUMENTATION CERTIFICATION:

- A. Level attained:
- B. Years in business:

VII. CWEA/LOCAL SECTION:

- A. CWEA Member (required): Yes No Number:
- B. Local Section Member? Yes No
Attendance at Section Functions: High Average Low
- C. How does this person participate and/or assist at Local Section and/or CWEA Functions?

California Water Environment Association
Electrical & Instrumentation Person of the Year

Rating Criteria for Judging Nominees

Nominee: _____

- I. E & I CONSIDERATIONS
 - A. 1-5 points _____
 - B. 1-10 points _____
 - C. 1-10 points _____
 - D. 1-5 points _____
 - E. 1-5 points _____
 - TOTAL 35 POINTS MAXIMUM _____

- II. PERSONAL EFFORT
 - A. 1-10 points _____
 - B. 1-5 points _____
 - C. 1-5 points _____
 - TOTAL 20 POINTS MAXIMUM _____

- III. PUBLIC RELATIONS
 - A. 1-5 points _____

- IV. TRAINING AND EDUCATION
 - A. 1-5 points _____
 - B. 1-5 points _____
 - C. 1-5 points _____
 - TOTAL 15 POINTS MAXIMUM _____

- V. CERTIFICATION
 - A. 1-5 points _____
 - B. 1-5 points _____
 - TOTAL 10 POINTS MAXIMUM _____

- VI. CWEA
 - A. 1-3 points _____
 - B. 1-5 points _____
 - C. 1-5 points _____
 - TOTAL 13 POINTS MAXIMUM _____

- VII. OVERALL OPINION OF APPLICANT
 - A. 1-10 points _____

- TOTAL POINTS _____
(MAXIMUM POINTS POSSIBLE – 108)