

The Sierra Section of the
California Water Pollution Control Association (CWPCA)

CONSTITUTION

1.0 NAME AND BOUNDARIES

1.1 The name of this section shall be the Sierra Section, hereinafter referred to as the "Section", of the California Water Pollution Control Association, hereinafter referred to as the "Association". The Boundries of the Section shall be as determined by the Association.

2.0 AFFILIATION

2.1 The Section shall be a member of the Association and shall participate in it's activities. It is intended that the Constitution and Bylaws of this Section shall be in harmony with the Constitution and Bylaws of the Association.

3.0 MISSION STATEMENT

3.1 The purpose of this Section is to enhance the education and technology to protect the quality of our water resources and to promote the ecological balance with the environment's other resources such as land and air.

4.0 OBJECTIVES

4.1 The advancement of fundamental knowledge of the water environment, its basic qualities, and the physical laws governing its interaction with other aspects of the environment and with the aesthetic, economic, and biological needs of the earth's inhabitants.

4.2 The advancement of practical knowledge in the technology, design, construction, operation, and management of water quality control system and facilities.

4.3 The increased understanding of the nature and function of the earth's natural waterways,

surface, subsurface, and atmosphere, and encouragement and promotion of action necessary to preserve and enhance them.

- 4.4 The implementation of the objectives previously stated through an exchange of information and experience among its members, and other interested persons, by conducting meetings of its members.
- 4.5 The publication and distribution of information relating to the water quality control field.
- 4.6 The promotion of public understanding and the encouragement of sound regional policy in matters relating to the water quality control field.
- 4.7 The improvement of the professional status of all personnel engaged in any aspect of the water quality control field including, but not limited to, the design, management, and operation of water quality control systems.
- 4.8 The stimulation of public awareness of the relationship of water resources to the general public welfare, and the need for preservation and reuse of water resources.

5.0 MEMBERSHIP

- 5.1 Membership shall consist of Active, Student, Corporate, Affiliate, Retired, Life or Professional Wastewater Operators Division (PWOD) members of the Association who have paid a subscription fee to this Section. Any interested person, however, may attend Section meetings. Each member shall have one vote.
- 5.2 Subscribers shall consist of persons who are non-members of the Association who have paid subscription fees to receive Section Publications. Subscribers shall not vote.

6.0 BOARD OF DIRECTORS

- 6.1 The affairs of the Section shall be managed by a Board of Directors, hereinafter referred to as the Board, under such rules as the Board may determine, subject to the specific conditions of this Constitution and Bylaws.

6.2 The Board shall consist of elected officers.

7.0 OFFICERS

7.0 The officers of this Section shall be President, Vice-President, Secretary, Treasurer and Directors. These officers constitute the Board of Directors.

8.0 AMENDMENTS

8.1 Initiation

8.11 Amendments to the Constitution and/or Bylaws may be proposed by a majority of the Board, or petition by 20% of the eligible voting members. All proposed amendments shall be referred to the Associations Constitution and Bylaws Committee for certification as to being in harmony with the Constitution and Bylaws of the Association.

8.21 Amendments to the Constitution and/or Bylaws may be made by a two-thirds vote of the members at the next regular meeting following the meeting at which the Amendments are introduced. All such Amendments are void if disapproved by the Association.

9.0 DISPOSITION OF ASSETS UPON DISSOLUTION

9.1 In the event of dissolution of the Section, the property and assets, after providing for all obligations and liabilities of the Section, shall revert to the Association.

BYLAWS

1.0 MEMBERSHIP AND SUBSCRIPTION FEES

1.1 The Board shall establish the membership and subscription fees for Active, Corporate and subscribing grades. The rates can be adjusted by majority vote of the Board as necessary to meet the Section's expenditures.

1.2 Retired/Life members shall be exempt from the payment of the membership and/or subscriber fees.

1.3 Membership and subscription fees are due and payable on the first renewal notice for the following year. Any person who has not paid as of one month after mailing of the second renewal notice shall be dropped from Section

lists. Names will be reinstated upon payment of fees.

2.0 BOARD OF DIRECTORS AND OFFICERS

- 2.1 The Board as denoted in the Constitution shall have full control of the affairs of the Section, subject to the wishes of the Section and in accordance with recommendations of the Association. The Board may nominate to the Northern or Southern Regional Committee candidate for the Association and Federation Offices. The Board shall meet not less than four (4) times a year at the call of the President or a majority of the Board. All matters of decision shall be decided by a majority vote.
- 2.2 The **President** shall have general supervision of the affairs of the Section, subject to the direction of the board, and in accordance with the recommendations of the Association. The President shall preside at all meetings of the Board and Section, and shall appoint such special committees as may be required to accomplish the objectives of the Section. The President shall act as a representative to the Southern Regional Committee.
- 2.3 The **Vice President** shall assist in the performance of the President's duties and act in the absence of the President. In the event of a vacancy in the office of President, the Vice President shall assume the duties and title of that office for the remainder of that term.
- 2.4 The **Secretary-Treasurer** shall perform the following duties:
 - a. Attend and record those present at all Section and Board meetings.
 - b. Attend to the collection of all assessments due the Section.
 - c. Pay all claims against the Section.
 - d. For claims in excess of \$200, the Secretary-Treasurer shall obtain approval from the Board prior to payment.

- e. Report the Section's financial condition at each regular meeting or at any other time requested by the President.
 - f. Present the Section's financial condition at each regular meeting or at any other time requested by the President.
 - g. Prepare the Annual Report to the Association regarding Section activities and finances. This report shall be submitted to the Association Manager of the Association no later than August 1.
- 2.5 The Director(s) shall assist the President as necessary to accomplish the objectives of the Section.
- 2.6 No officer of the Section shall incur any liability on behalf of the Section except with the approval of the Board, in any case, the amount shall not exceed that available in the Treasury.

3.0 TERMS OF OFFICE

- 3.1 The terms of office for the officers shall be one (1) year and commence with the installation of officers at the Section Annual Banquet Meeting, normally held in February .

4.0 NOMINATION AND ELECTION OF OFFICERS

- 4.1 The nomination of officers shall be taken at the November regular meeting. Nominees and officers shall be Association members.
- 4.2 The nomination of officers shall be closed and election held at the January regular meeting.
- 4.3 Should any nominee for office not receive a majority of the votes cast for that office, the names of the two (2) nominees receiving the greatest number of votes shall be re-submitted immediately for consideration.
- 4.4 In the event of a vacancy, other than the President, the Board shall appoint a replacement for the balance of the term.

5.0 COMMITTEES

5.1 General

5.11 All Committees of the Section shall be designated in one of the following three categories: Standing, Ad Hoc, Joint.

5.12 Standing and Joint Committee Chair shall be appointed by the President subject to the approval of the Board.

5.2 Standing Committees

5.21 Standing Committees may be established or dissolved by the Board. The name and purpose of all Standing Committees shall be listed in the Bylaws.

5.22 The following Standing Committees have been established by and are responsible to the Board.

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COMMITTEES

A. Awards -

Position filled by Past President
Shall choose qualified section members to evaluate applications and select winners.

B. Publication -

Responsible for newsletter publication and membership.

C. Education -

Responsible for developing and implementing an educational program. The program will attempt to educate the public of the importance of the wastewater industry.

D. Technical Certification Committee -

Shall be responsible for certification awareness, test dates, legibility, training, proctor tests etc. This committee will receive application for all disciplines and forward them to the Northern Regional Disciplines Chairperson who will screen them and send them to the Association Manager.

E. Safety Committee -

Shall develop and implement educational programs to transfer technical and practical information among those involved in any aspect of the wastewater profession.

5.3 Ad Hoc Committees

5.31 AD Hoc Committees may be established at any time by the President to perform a specific assignment or task which usually can be completed within one (1) year.

5.4 Joint Committees

5.41 With approval of the Board, Committees may be formed jointly with other Sections and/or organizations.

6.0 MEETINGS

6.1 There shall be regular (Monthly) meetings held at such time and place as is determined by the Program and Arrangements Committee and approved by the Board. Meetings during the months of the annual Association Conference and the Southern/Northern Regional Training Conference, or for other special reasons, may be suspended under direction of the Board.

6.2 Notice of all meetings shall be sent to all members and subscribers at least two weeks in advance of the meeting date.

6.3 An annual banquet meeting of the Section shall be held for the installation of officers and presentation of awards.

7.0 FISCAL YEAR

7.1 The fiscal year of the Section shall cover the period beginning July 1 of one year through June 30 of the next year.

DATE OF ACCEPTANCE BY SECTION: _____

WITNESS: _____ ATTESTED: _____
PRESIDENT SECRETARY

APPROVED BY CWPCA: _____ DATE: _____
PRESIDENT

ATTESTED: _____ DATE: _____