

## **CONSTITUTION AND BYLAWS**

### **Central San Joaquin Section of the California Water Pollution Control Association (CWPCA)**

#### **CONSTITUTION**

##### **1.0 NAME AND BOUNDARIES**

- 1.1 The name of this section shall be the Central San Joaquin Section of the California Water Pollution Control Association (CWPCA), hereafter referred to as the "Section". The boundaries of the Section shall be as determined by the Association.

##### **2.0 AFFILIATION**

- 2.1 The Section shall be a member of the Association and shall participate in its activities. It is intended that the Constitution and Bylaws of this Section shall be in harmony with the Constitution and Bylaws of the Association.

##### **3.0 OBJECTIVES**

- 3.1 The advancement of fundamental knowledge of the water environment, its basic qualities, and the physical laws governing its interaction with other aspects of the environment and with the aesthetic, economic, and biological needs of the earth's inhabitants.
- 3.2 The enhancement of the professional status of all personnel engaged in any aspect of the water quality control field including, but not limited to, the design, management, and operation of water quality control systems.

##### **4.0 MEMBERSHIP**

- 4.1 Membership shall consist of active, student, corporate, affiliate, retired or Professional Wastewater Operators Division (PWOD) members of the Association who have paid a subscription fee to this section. Any interested person may, however, attend section meetings. Each member shall have one vote.
- 4.2 Subscribers shall consist of persons who are non-members of CWPCA who have paid subscription fees to receive section publications. Subscribers shall not vote.

##### **5.0 OFFICERS**

The officers of this Section shall be President, Vice President, Secretary-Treasurer, two Directors and Past President. These officers constitute the Board of Directors (BOD).

## **6.0 AMENDMENTS**

Amendments to the Constitution and/or Bylaws may be made by a two-thirds vote of the members at the next regular meeting following the meeting at which the Amendments are introduced. All such Amendments are void if disapproved by the CWPCA.

## **7.0 DISPOSITION OF ASSETS UPON DISSOLUTION**

In the event of dissolution of the Section, the property and assets, after providing for all obligations and liabilities of the Section, shall revert to the Association.

# **BYLAWS**

## **1.0 MEMBERSHIP AND SUBSCRIPTION FEES**

- 1.1 The BOD shall establish the membership and subscription fees for Active, Corporate and Subscribing grades. The rates can be adjusted by majority vote of the BOD as necessary to meet the Section's expenditures. The fee structure shall be such that the Active rate shall be less than the Subscriber rate, which shall be less than the Corporate rate.
- 1.2 Retired members shall be exempted from the payment of the membership fees.
- 1.3 The fiscal year covers the period between February 1 and January 31, of the calendar year following.
- 1.4 Membership and subscription fees are due and payable on January 31 for the following year. Any person who has not paid as of one month after mailing of the second renewal notice shall be dropped from Section lists. Names will be reinstated upon payment of fees.

## **2.0 OFFICERS AND BOARD OF DIRECTORS**

- 2.1 The **BOD** as denoted in the constitution shall have full control of the affairs of the Section, subject to the wishes of the Section and in accordance with the recommendations of the Association. The BOD shall meet not less than four (4) times a year at the call of the President or a majority of the BOD. All questions shall be decided by a majority vote.
- 2.2 The **President** shall have general supervision of the affairs of the Section, subject to the direction of the BOD, and in accordance with the recommendations of the Association. The President shall preside at all meetings of the BOD and the Section, and shall appoint such standing or special committees as may be required to accomplish the objectives of the Section. The President shall act as a representative to the Northern Regional Committee.

- 2.3 The **Vice President** shall assist in the performance of the President's duties and act in the absence of the President.
- 2.4 The **Secretary-Treasurer** shall perform the following duties:
- a. Attend and record those present at all Section and BOD meetings.
  - b. Attend to the collection of all assessments due the Section.
  - c. Pay all claims against the Section.
  - d. For claims in excess of \$200, the Secretary-Treasurer shall obtain approval from the BOD prior to payment.
  - e. Report the Section's financial condition at each regular meeting or at any other time requested by the President.
  - f. Mail the Section's meeting announcements to all subscribers.
  - g. Prepare the Annual Report to the Association regarding Section activities and finances. This report shall be submitted to the Executive Director of the Association no later than August 1.
- 2.5 The **Directors** shall assist the President as necessary to accomplish the objectives of the Section.
- 2.6 The **Past President** shall assist the President as necessary to accomplish the objectives of the Section.
- 2.7 No officer of the Section shall incur any liability on behalf of the Section except with the approval of the BOD and, in any case, the amount shall not exceed that available in the Treasury.

### 3.0 ELECTIONS

- 3.1 The nomination of officers shall be taken at the November regular meeting. Nominees and officers shall be members.
- 3.2 The nomination of officers shall be closed and election held at the December regular meeting.
- 3.3 Officers shall be installed at the Annual Banquet Meeting, normally held in January. Their term of office shall start no later than February 1.
- 3.4 In the event of a vacancy, other than the President the BOD shall appoint a replacement for the balance of the term.

**4.0 COMMITTEES**

- 4.1 Committee Chairpersons shall be appointed by the President subject to the approval of the Board of Directors.
- 4.2 Standing Committees are:
  - a. Membership
  - b. Programs and Arrangements
  - c. Operator Certification
  - d. Technical Certification
  - e. Awards and Nominations
  - f. Public Education
  - g. Newsletter
  - h. Safety

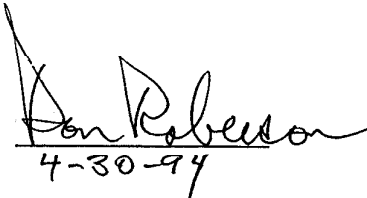
**5.0 MEETINGS**

- 5.1 There shall be regular monthly meetings held at such time and place as is determined by the Program and Arrangements Committee and approved by the BOD. Meetings during the months of the annual CWPCA Conference and the Northern Regional Training Conference, or for other special reasons, may be suspended under direction of the BOD.
- 5.2 Notice of all meetings shall be sent to all members and subscribers at least two weeks in advance of the meeting date.
- 5.3 An Annual Banquet Meeting of the Section shall be held for the installation of officers and presentation of awards.

**Date of Acceptance by Section:** January 24, 1992

**WITNESS:** \_\_\_\_\_  
Karen Baker  
President

**ATTESTED:** \_\_\_\_\_  
Walt Schmidt  
Secretary/Treasurer

**Date of Approval by CWPCA:**   
4-30-94