

CWEA NOMINATION FORM

Public Education Person of the Year

Nominator:

Name: _____

Agency: _____

Address: _____

City, Zip Code: _____

Work Phone: _____

Fax: _____

Email Address: _____

Local Section: _____

Nominee:

Name: _____

Agency: _____

Address: _____

City, Zip Code: _____

Work Phone: _____

Fax: _____

Email Address: _____

Local Section: _____

Checklist of Awards Criteria: You must include all of the following to be eligible for the award.

1. Proof of nominee's CWEA Membership.
2. Nominee must be, or have been, employed in the wastewater field and active in Public Education events
3. Four copies of the nomination packet.
4. Highly desirable: a record of service to CWEA and /or one of its Local Sections

Instructions:

1. Applicants must use the attached form. Other formats will not be accepted. Please limit this portion of the awards packet to 6 pages. Other handouts, posters, etc may be attached; however submitted materials will not be returned.
2. A single nomination for this award may be submitted by each Local Section on behalf of their
3. Local Section winner.
4. The CWEA Public Education Awards are coordinated by the CWEA Public Education Committee.
5. The committee will evaluate all nominees for this award.
6. All award nominees will be notified of their status prior to the CWEA Annual Conference.
7. Send State Award Nominations to CWEA Awards program, 7677 Oakport Street, Suite 600, Oakland, CA 94621. Applications may be sent by email to ldvorak@cwea.org. Applications must be attached as .pdf only.

All state awards must be received by FRIDAY, JANUARY 13, 2012. Postmarks will not be accepted.

TO BE COMPLETED BY **NOMINATOR**

I. NOMINEE:

A. Name of Nominee: _____
Job Title: _____
Years in position: _____
Employer: _____
Supervisor: _____

B. Local Section Member: Yes No Years: _____
CWEA Member (Required): Yes No Years: _____
WEF Member: Yes No Years: _____
Other Memberships (e.g. AWWA) Please list:

C. List previous awards:

II. AWARD CRITERIA:

NOTE: Attach additional information if needed.

- A. Describe nominee's job; include his/her functions and relationship to other employees.
- B. List any relevant past work experience.
- C. How has the nominee been active at the Local Section?
- D. How has the nominee been active at the State (CWEA or other) level?
- E. Describe the Public Education efforts that the nominee has taken part in (including such details as the program objectives, methods used, target audience and number of people reached.)
- F. Describe the nominee's part in the implementation, design and research of the Public Education Program **over the last three years.**
- G. Who else participated in these outreach efforts?

- H. What has this nominee done to **improve** the functioning of the public education events?
- I. What professional accomplishments has the nominee acquired related to this award (i.e., publication, presentations, etc.)?
- J. Materials used or created (attach examples):
- K. Timing, other constraints and issues (budget?):
- L. Contribution to improving POTW community relations capability:
- M. List any relevant educational background and other training classes.
- N. Any other comments relating to person's nomination?

Public Ed PERSON OF THE YEAR SCORE SHEET

NOMINEE'S NAME _____

Years in Position	1	2	3	4	5					
Relevant Previous Work Experience	1	2	3	4	5					
CWEA local Activity	1	2	3	4	5	6	7	8	9	10
CWEA State Activity	1	2	3	4	5					
Willingness to go above and beyond	1	2	3	4	5					
Breadth of pub ed efforts	1	2	3	4	5	6	7	8	9	10
Number of people reached	1	2	3	4	5					
Creativity of nominee's new ideas	1	2	3	4	5	6	7	8	9	10
Professional Accomplishments	1	2	3	4	5	6	7	8	9	10
Quality of materials created	1	2	3	4	5	6	7	8	9	10
Improved community relations	1	2	3	4	5	6	7	8	9	10
Nomination Summary	1	2	3	4	5	6	7	8	9	10
Best use of budget	1	2	3	4	5					

